



**Department of Electrical Engineering and Computer Science
CS-Division
Pre-PhD Progress (Qualifying) Review
AND
Annual Ph.D. Progress Review**

Student's Guide

A progress (Qualifying) review will be conducted for all Pre-PhD students prior to completion of 18 hours into the Ph.D. program. The outcome of the review is either (1) the student is granted full PhD status; (2) a second review is required, or (3) unsatisfactory. When necessary, a second review is conducted prior to completion of 36 hours into the program. The outcome of the second review is either (1) or (3) above. If the result is (3) then the student is removed from the Ph. D. program.

The CS Annual Ph.D. This review is conducted for all Ph.D. students in CS that have not passed the Qualifying Review. This form is used for both types of reviews. You are also required to provide an advisor approved Program of Study and a print out of your current degree audit which is located on your MyUCF website.

Student's Portfolio of Activities

A student's portfolio for the CS Pre-Ph.D. progress (Qualifying) review should include a summary of all the academic and research activities for all the semesters prior to (and including) the current semester. A student's portfolio for the CS Annual Ph.D. progress review should include the student's work in the year prior to the time of the review.

In the box provided for each section below you will need to state the following:

ACADEMIC INFORMATION

- Courses that you have taken, when you have taken them and course grades
- Reasons that the courses that you took were chosen
- How are the courses that you took related to your research
- Summarized Description of Independent Study Work

RESEARCH AND RESEARCH PROJECTS

- Literature Review that you have conducted related to your research
- Summarized Description of Independent Studies
- Summarized Description of the Research Projects

RESEARCH PUBLICATIONS

- Publications (conferences and journals) submitted/accepted/published, and the associated research contribution in these publications.

ANNUAL PLANS

- List in a bulletized form the annual plans for next year breaking them down into academic and research plans.

The academic and research accomplishments described in a student's portfolio should be presented in a concise manner. If you find that you need additional space for other Research, Independent Studies or Research Projects, print page 3 again and add this information to the back of the packet.

Name:

Student PID#

RESEARCH, INDEPENDENT STUDIES, AND RESEARCH PROJECTS (add more items if needed)

Project Title:

Date:

Summarize work accomplished in this research project; emphasize unique contributions

Project Title:

Date:

Summarize work accomplished in this research project; emphasize unique contributions

Project Title:

Date:

Summarize work accomplished in this research project; emphasize unique contributions

Name:

Student PID#

PUBLICATIONS (add more items, if needed)

Type: Journal Conference Paper Chapter in a Book Other (Specify)

Author Names:

Title, Publication Venue:

Other Pub Info (e.g., date)

Submitted Accepted Published

Provide a short summary of the contribution in this article and more specifically your contribution:

Type: Journal Conference Paper Chapter in a Book Other (Specify)

Author Names:

Title, Publication Venue:

Other Pub Info (e.g., date)

Submitted Accepted Published

Provide a short summary of the contribution in this article and more specifically your contribution:

Type: Journal Conference Paper Chapter in a Book Other (Specify)

Author Names:

Title, Publication Venue:

Other Pub Info (e.g., date)

Submitted Accepted Published

Provide a short summary of the contribution in this article and more specifically your contribution:

Name:

Student PID#

Academic Plans: Provide (in a bulletized list) your next year plans

Research Plans: Provide (in a bulletized list) your next year plans

Student Signature

Date

Approval Signature (Required)

Advisor:

Print Name:

Date:
