Travel Justification on Research Project

Traveler’s Name: Click or tap here to enter text.
Project #: Click or tap here to enter text

Travel is necessary to accomplish the grant objectives:

- Disseminate the project’s research results by presenting:
  - Conference/Event Name: Click or tap here to enter text
    - Contributed Paper
    - Invited Paper
    - Poster
    - Other (explain how this benefits the project)

- Required meeting – Requiring Agency Click or tap here to enter text

- Performing fieldwork for the project. Provide a brief description of how it benefits the project:
  Click or tap here to enter text

- Attend a technical session. Provide explanation of how session will move the project forward:
  Click or tap here to enter text

- Other (detailed description required) Click or tap here to enter text

Traveler’s role in the project:

- PI
- Co-PI
- Post-Doc
- Student
- Research Scientist
- Collaborator

Traveler is supported by the grant: □ Yes (□ full-time □ part-time) □ No
If no, explain special nature of travel and current support: Click or tap here to enter text

PI/Employee Signature ___________________________ Date ___________________________

Departmental Approval

- Approved
- Rejected

Approver Initials ____________ Date ____________